

# Impact Policy Through the Resolutions Process



## ANATOMY OF A RESOLUTION

Resolutions set forth background information and propose a course of action or statement of policy. Resolutions begin with background information ("Whereas" clause/s) and conclude with a specific proposal ("Resolved" clause/s).

### WHEREAS Clause

The whereas should provide the rationale and background for the resolution. There may be one or more "whereas" statements. Begin by introducing the topic of the resolution.

**TIP:** Be factual rather than speculative. Provide or reference statistics or resources wherever possible.

### RESOLVED Clause

The resolved should be stated as a motion that can be understood without the accompanying whereas statements. There may be multiple resolve clauses.

**By Laws Amendment Tip:** Be sure to specify an Article and Section to be amended

**General Resolutions Tip:** Emphasize a course of action for the Board of Directors, a committee/task force, National ACP, MSSNY, or the AMA. Each resolved statement must stand as a complete sentence.

## AVOID THESE COMMON RESOLUTION ROADBLOCKS

- Fail to recognize the issue is facing many of your colleagues and/or patients
- Craft work-arounds that address the issue without seeking institutional change.
- Forget to pursue a solution

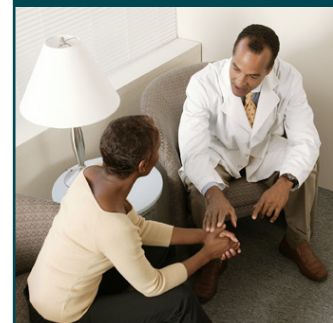
## SUBMIT YOUR RESOLUTION ONLINE

Visit our resolution resource page online at: <http://www.nyacp.org/resolutions>

## Crafting a Resolution

Keep these questions in mind:

- What do I want to change?
- Is there existing policy, statute or regulation?
- Who can effect the desired change?
- Are there potential allies?
- What are the financial consequences?



 **NYACP**  
New York Chapter  
American College of Physicians  
Advancing Internal Medicine & Improving Patient Care

744 Broadway  
Albany, NY 12207  
[www.nyacp.org](http://www.nyacp.org)  
P: 518-427-0366  
F: 518-427-1991  
Toll-free: 1-800-446-9746